



L.E. MacWilliams

Region Operations Manager
Buffalo #1600

November 3, 1997

TO: D. Bellinger L. Forrey M. Washburn
C. Moser J. Rago R. Duszynski
W. Shelley R. Steele D. Keeney
R. Smith J. Merusi A. Zecca
J. McLean S. Schwalm N. Kuruc

RE: CORTLAND COUNTY, NY - LEGISLATIVE NSS

Ladies & Gentlemen:

Attached please find the letter sent to all Cortland County retailers regarding legislative NSS. If you have any questions, feel free to contact me at (716-634-9232).

Thanks for your assistance in coordinating/communicating specific action plans for accounts under your responsibility.

Sincerely,

Lori MacWilliams

L.E. MacWilliams
ROM/#1610
:etb

cc: RSM - 1600
C. Pandy
E. Miyares
R. Dobrowolski
M. Hirsch
M. Goodman
M. Donnelly
R. Snow
R. O'Rourke ✓
N. Clary
R. Beard

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Alcoholism Council of Tompkins County
201 E. Green Street
Ithaca, NY 14850

(607) 274-6288

Cortland County Health Dept.
P.O. Box 5590
Cortland, NY 13045

(607) 756-3416

Cayuga County Health Dep
160 Genesee Street
Auburn, NY 13021

(315) 253-1470

Building tobacco-free communities in Tompkins, Cortland, and Cayuga Counties.

TO: All Cortland County Tobacco Retailers
FROM: Cortland County Health Department &
Tompkins-Cortland-Cayuga Tobacco Control Coalition
RE: Local Law No. 6
DATE: October 16, 1997

On October 3, 1997 the Cortland County Legislature unanimously passed Local Law No. 6 prohibiting the self-service sale of tobacco products which goes into effect 60 days thereafter. The Cortland County Health Department and the Tompkins-Cortland-Cayuga Tobacco Control Coalition would like to help each retail establishment ease its transition into this new law. Therefore, we have developed this packet of information which should be of assistance to you in an effort to become in compliance with the law.

Please read all of the information in this packet and fill out the enclosed postage-paid postcard so that we can determine if you need any additional help or an on-site consultation. Please note that the return of this postcard is very important to our helping you comply with Local Law No. 6.

There are a few suggestions we recommend that you consider in your compliance efforts to make this change as easy as possible for your establishment:

- 1) Begin to think of your tobacco products as a valuable such as jewelry which you would not want accessible to your clients; this will help you to determine where your tobacco products should be placed.
- 2) If in doubt about what is acceptable for compliance, contact the Health Department before beginning any major reconstruction of your sales area; Health Department staff are available to review your plans.
- 3) Request an on-site inspection before the law goes into effect on December 3, 1997 to be sure your establishment is in compliance.
- 4) Call Joan Guard at the Environmental Health Division, 753-5035, to arrange a consultation or on-site visit as needed.

Thank you for your cooperation in helping our community reduce youth tobacco use, a very serious public health problem, through the prohibition of self-service tobacco displays. If you need any additional educational information, contact Terry Gefell, Health Education Division, at 756-3416.

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WHEAT CORRLAND COUNTY TOBACCO RETAILERS
CAN DO TO REACH COMPLIANCE WITH
LOCAL LAW NO. 6

(Prohibiting the Self-Service Sale of Tobacco Products)

IMPORTANT POINTS TO REMEMBER

- Signs can be modified, cut, torn or posted
- All tobacco products, including CIGARETTES, CHWING TOBACCO, POWDERED TOBACCO, SMOKELESS TOBACCO, PIPE TOBACCO, SNUFF, CIGARS OR ANY OTHER TOBACCO PRODUCTS

HOW TO COMPLY

1) Place all tobacco products

- behind an existing counter which is accessible only to sales clerks
- behind or purchase a counter where there is not an existing sign
- in a locked case or box which remains locked throughout sales and is accessible only to sales clerks
- in a closed storage area which is accessible only to sales clerks
- in hanging racks which are accessible only to sales clerks
- on shelves or in cupboards under a counter or on a wall which is accessible only to sales clerks

2) Remove all vending machines

- if the vending machine is in a bowling alley
- if the vending machine is in the non-bar area of a restaurant

EXAMPLES OF POSSIBLE VIOLATIONS UNDER LOCAL LAW NO. 6

Please note:

This is not meant to be an exhaustive list of possible violations.

- Any accessible tobacco product which is not out of reasonable reach of customers.
- An unlocked box or case on a counter or wall.
- An unlocked humidor in a retail establishment.
- A vending machine located in a bowling alley.
- A vending machine located in the non-bar area of a restaurant.

Cortland County Health Department

Health Education Division

P.O. Box 5590

Cortland, NY 13045-5590

TERRY GEFELL
Supervising Public Health Educator

(607) 756-3416
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